

**STATE OF NEW HAMPSHIRE
Department of State
Statewide Voter Registration System
SOS RFP 2005-001**

ADDENDUM # 1

DATE OF PROPOSAL OPENING: 06/21/2004

TIME OF PROPOSAL OPENING: 4:30 PM

I CHANGE: ADDITIONAL INFORMATION PROVIDED

COVER PAGE RELEASED AS DRAFT ON APRIL 15, 2004:

RFP ISSUED APRIL 15, 2004

MANDATORY VENDOR CONFERENCE APRIL 29, 2004

AT: CONCORD, NEW HAMPSHIRE

STATE CONTACT..... ANTHONY STEVENS

ASTEVEN@SOS.STATE.NH.US

TELEPHONE: (603) 271-5335

CONTRACT TYPE FIRM FIXED PRICE

PROPOSALS DUE 4:30 PM, JUNE 21, 2004

AT: DEPARTMENT OF STATE, STATE HOUSE, ROOM 204, CONCORD, NH 03301

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COVER PAGE CHANGED TO READ AS FOLLOWS ON APRIL 19, 2004:

RFP ISSUED APRIL 15, 2004

CONTRACT TYPE FIRM FIXED PRICE

NON-MANDATORY VENDOR CONFERENCE..... 9:30 AM, APRIL 29, 2004
AT: CONCORD, NEW HAMPSHIRE - STATE HOUSE ANNEX - ROOM 411

PROPOSALS DUE 4:30 PM, JUNE 21, 2004
AT: DEPARTMENT OF STATE, STATE HOUSE, ROOM 204, CONCORD, NH 03301

STATE CONTACT..... ANTHONY STEVENS
EMAIL: nhvotes@sos.state.nh.us TELEPHONE: (603) 271-5335

II CHANGE: DATE CHANGES:

ORIGINALLY READ:

1.2 Contract Type

The State plans to execute a FIRM FIXED PRICE (FFP) contract as a result of this RFP. The Vendor shall be fully prepared to commence work by October 1, 2004, and to fully implement the statewide voter registration system by November 30, 2005.

CHANGE TO READ:

1.2 Contract Type

The State plans to execute a FIRM FIXED PRICE (FFP) contract as a result of this RFP. The Vendor shall be fully prepared to commence work by October 1, 2004, and to fully implement the statewide voter registration system by **October 31, 2005**.

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III CHANGE: DATE CHANGES:

ORIGINALLY READ:

3.1 Schedule of Events

The following table provides the Schedule of Events for this RFP through contract finalization and Notice to Proceed.

Table 3.1-1:Schedule of Events

EVENT	DATE	TIME
RFP released to Vendors (on or about)	04/15/04	
Vendor inquiry period begins (on or about)	04/15/04	
Notification to Department of State of the number of representatives attending the Vendor Conference	04/21/04	
Optional Pre-proposal Vendor Conference/site survey	04/29/04	9:30 A.M.
Preliminary State data model available	04/29/04	
Vendor review of preliminary State data model available until:	05/10/04	
Vendor inquiry period ends (Final inquiries due)	05/12/04	
Final State responses to Vendor inquiries	05/18/04	
Final date for proposal submission	06/18/04	4:30 P.M.
Invitations for presentations, if necessary	06/28/04	
Vendor presentations/discussion sessions/interviews, if necessary, weeks of	07/15/04 07/26/04	
Contract Finalization	09/23/04	
Anticipated Notice to Proceed	10/01/04	

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IV CHANGE: EMAIL CHANGES:

ORIGINALLY READ:

4.2 Proposal Inquiries

All inquiries concerning this RFP, including but limited to, requests for clarifications, questions, and any changes to the RFP, shall be made in writing, citing the RFP title, RFP number, Page, Section, and Paragraph and submitted to the following RFP Point of Contact:

Anthony Stevens, Assistant Secretary of State
Department of State
State House, Room 204,
107 North Main St.
Concord, New Hampshire, 03301-4989
Telephone: (603) 271-5335
E-Mail: astevens@sos.state.nh.us

Vendors are encouraged to submit questions via e-mail, however, the State assumes no liability for assuring accurate/complete e-mail transmission/receipt and will not acknowledge receipt.

Inquiries must be received by the State's RFP Point of Contact (see above) no later than the conclusion of the Vendor Inquiry Period (see Table 3.1-1: Schedule of Events). Written inquiries received later than the conclusion of the Vendor Inquiry Period may not be considered properly submitted and may not be considered.

The State intends to issue official responses to properly submitted inquiries on or before the date specified in Table 3.1-1: Schedule of Events; however, this date may be subject to change at the State's discretion. The State may consolidate and/or paraphrase inquiries for sufficiency and clarity. The State may, at its discretion, amend this RFP on its own initiative or in response to issues raised by inquiries, as it deems appropriate. Oral statements, representations, clarifications or modifications concerning the RFP shall not be binding upon the State. Official responses will be made in writing.

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